



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, November 19, 2019 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Present
Steve Anderson, Best Best & Krieger Law Firm - Present
Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee on October 14, 2019
 - b. Regular Board Meeting Minutes and Warrants of October 14, 2019
2. Warrants – None
 3. Awards of Contracts – None

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of (a) October 14, 2019, and (b.) Regular Board Meeting Minutes of October 14, 2019, made by Director Wargo and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Abstain

UPDATES

1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Davis)

No meeting in October; Director Israel will be attending the next meeting, which will be November 20, 2019.

2. Update: Manager's Operations Report
(by GM Louie)

Bonita Vault: leaking; repairs greatly needed. Failure may be cause of water system pressure spikes.

Leak discovered on Esperanza/Broadway. Looks to be the main line.

Edison PSPS events concerning; Reviewing options for events, such as additional backup generators.

1 vacancy in the Field Operations dept. for CWD. Application closing date Nov. 21, 2019.

NEW BUSINESS

1. Discussion/Action: Customer Concern: Water Usage on Marino St. – Salvador Flores

Customer did not appear.

Motion to table Mr. Salvador Flores' customer concern item made by Director Wargo and 2nd by Director _____

*Note: no second or roll call vote was made, but it was the consensus of the Board to table this item.

2. Discussion/Action: **User Fee Study (District incident fees and charges, etc.): Presentation and adoption of suggested fee adjustments. (by NBS)**

Nicole Kissam gave a presentation and answered any questions the Board had. They clarified with her the correct way to read the report, and wished to spend additional time reviewing it, therefore requesting that this item be tabled until the December 2019 Board Meeting.

Motion to table any decision regarding the User Fee Study presented by NBS made by Director Wargo and 2nd by Director _____.

***Note: no second or roll call vote was made, but it was the consensus of the Board to table this item until the December 2019 Board Meeting, in order to provide Directors additional time to review the report.**

3. Discussion/Action: **Review and approval of the Fiscal Year (FY) 2018-2019 Audited Financial Statements (by Fedak and Brown)**

Motion to receive the report regarding the FY 2018-2019 Audited Financial Statements presented by Fedak and Brown made by Director Davis and 2nd by Director _____.

***Note: no second or roll call vote was made, but it was the consensus of the Board to table this item until the December 2019 Board Meeting, in order to provide Directors additional time to review the report.**

***Note: a short break from 18:54 hr to 19:03 hr. was taken.**

4. Discussion/Action: **Automatic Rate Adjustment/District Meter and Water Usage Charges (Director Wargo and Israel)**

The Board wanted to review the possibility of whether the District could lower the scheduled annual rate adjustment while being financially responsible to the District. The District's accountant explained the different scenarios and potential outcomes.

Motion to approve continue with the current annual rate adjustment as previously scheduled and to review performing a new rate study in 2020 (instead of 2021) made by Director Wargo and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

5. Discussion/Action: LAIF Transfer Request (transfer from the District's LAIF account to the District's General account in order to pay for the Tank/Well #1 repairs and maintenance) (by AGM Lemus)

Due to the unexpected Well #1 / Tank #1 maintenance, Lemus requested that \$30,000 be transferred from the District's LAIF account to the District's General account as a buffer for future expenses/bills.

Motion to approve a \$30,000 transfer from the District's LAIF account to the District's General account made by Director Israel and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

6. Discussion/Action: Approval of RESOLUTION 2019-03: Authorizing the GM to Accept Interest in Real Property on Behalf of CWD. (by AGM Lemus)

This resolution is simply to authorize the GM to sign for Real Property on behalf of the District in the future (instead of requiring the Board Chair to come in and sign every time something is needed). Acquiring real property would still first need to be approved by the Board before an acquisition can be obtained.

Motion to approve RESOLUTION 2019-03: Authorizing the GM to Accept Interest in Real Property on Behalf of CWD made by Director Sanderson and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Abstain
Director Davis - Aye
Director Lynk - Aye

CLOSED SESSION @ 19:32 hour.

- (1) CONFERENCE WITH LEGAL COUNSEL – Potential Litigation vs. Cabazon Water District (1 case)

OPEN SESSION @ 19:47 hour.

No action taken, and nothing to report.

OLD BUSINESS

1. Discussion/Action: Fire Suppression System Installation and Meter Charges (by Director Lynk)

Motion to table this item for the December board meeting made by Director Davis and 2nd by Director _____.

*Note: no second or roll call vote was made, but it was the consensus of the Board to table this item until the December 2019 Board Meeting, in order to provide Directors additional time to review the report.

**2. Discussion: Sustainable Groundwater Management Act (SGMA) Update
(by GM Louie)**

Prop 1 IRWM Implementation Grant Program Pre-application Workshop updates.

SGP GSP Kickoff meeting updates.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – December 17, 2019, 5:00 pm
- b. Regular Board Meeting – Tuesday – December 17, 2019, 6:00 pm

- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – Wednesday – Nov. 20, 2019, 5:00 pm.

ADJOURNMENT

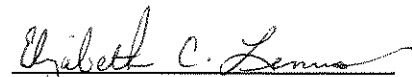
Motion to adjourn at 20:03 hr. made by Director Davis and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

Meeting adjourned at 20:03 hr. on Tuesday, November 19, 2019.



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.